Office of the Select Board
Licensing Board for the Town of Arlington
Town Hall, 730 Massachusetts Avenue, Arlington, MA 02476
Phone: (781)316-3020
Email: sbadmin@town.arlington.ma.us

Block Party Instructions

Block Parties may be permitted provided that:

1. Request/submit three weeks minimum prior to block party at the Select Board Office.

2. It is a neighborhood event or activity for the residents of the neighborhood.

3. 100% of the abutting residents of the street or area have been notified, and none objected. Notification must be a good-faith attempt to obtain consent; at a minimum, notification must include a door-knock and written letter.

4. 80% of the abutting residents of the street or area affirm positively their support for the holding of the event for the requested time, date, and rain date.

5. The street involved is a secondary road and, in the opinion of the Board, the use of the public way involved will not adversely affect traffic flow or public safety in the adjacent street.

6. The public convenience will not be adversely affected.

7. Live entertainment or musical groups will not participate in the event without specific permission of the Select Board.

8. Music is to be regulated so as not to be offensive outside the immediate area.

9. Barriers restricting traffic from the block area will be provided by the citizens and will be so constructed and placed that they are easily removed in case of emergency. Such barriers should be properly lit if used at night.

10. A time limit should be clearly stated in the permit with the provision that such block party will terminate immediately on the orders of the senior officer on duty of either the Police or Fire Services if determined that public safety could be affected. The block party must end by 9:00 p.m.

11. Citizens involved would be responsible for clearing the public way and sidewalks of all debris, taking down all signs/notices etc.

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Block Party Application

Applicant Information:

Name of Applicant _____ **Email** _____

Address _____ **Telephone** _____

Event Details:

Street Name and block (include cross streets) _____

Date of Block Party _____ **Rain Date** _____

Time Start _____ **Time End (all block parties must end by 9:00pm)** _____

Estimated Number of Attendees _____

Will there be live music: Yes ☐ **No** ☐

If yes, describe: _____
(note: Live entertainment requires specific Select Board approval.)

☐ I affirm that I, or members of my group, have made a good-faith effort to notify 100% of the abutting residents of the street or area, and that no objections have been received. I further affirm that at least 80% of abutters have provided signatures in support of this application.

Signature _____ **Date** _____

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Abutter Signatures Page

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